TSB0000-Input File_Select Parcels
Process Documentation

Enter Parameter Values

Parameter Fields:
- ReviewYears
- DateRange
- CurrentReviewYear
- ReportOrFile

SELECT REVIEW YEARS NEEDED

Discrete Value   2001   [Add]

Value
- 2004
- 2003
- **2002**

[Delete]

[OK] [Cancel] [Help]

> **Select the review years you want to check for. Be sure to click Add after each year you select**

Enter Parameter Values

Parameter Fields:
- ReviewYears
- **DateRange**
- CurrentReviewYear
- ReportOrFile

SELECT DATE RANGE NEEDED

Start of range   7/ 1/2003   21:09   ☑ Include value
End of range   6/30/2004   21:09   ☑ Include value
☐ No lower Bound   ☐ No upper Bound

[OK] [Cancel] [Help]

> **Select the date range needed. Normally, the range should be what's listed in this example as to month & day.**

Enter Parameter Values

Parameter Fields:
ReviewYears
DateRange
CurrentReviewYear
ReportOrFile

ENTER YOUR CURRENT REVIEW YEAR

Discrete Value   2004

OK   Cancel   Help

Be sure the "Current" review year is entered here.

Enter Parameter Values

Parameter Fields:
ReviewYears
DateRange
CurrentReviewYear
ReportOrFile

CREATE REPORT or TEXT FILE ?

Discrete Value   R - Report Only
R - Report Only
F - Create Text File

OK   Cancel   Help

First, run in "Report Only" (R) mode. Then, once you ready, create the disk file by choosing "F".

TSB0000-Input File Select Parcels

Report Only - Rerun to Create Disk File

This can be used to create an input file for Proval processing. It will list all parcels that have been changed & are checked to be posted for the review years you select & for the date range you select.

Format: Text
Destination: Disk
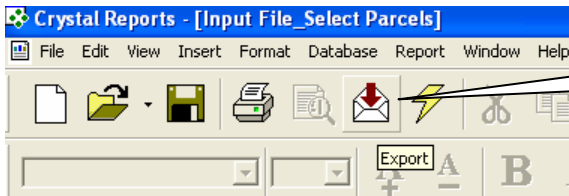Lines Per Page: 60
Export to Text: Default
Filename: ReviewYearsParcels (location your choice)

LRSN	Parcel		Updated	RvYr	2004	2003	2002	2001	2000
2	LR01000000	A	02/12/2004	2003		1			
38	MH00701400	A	07/03/2003	2004	1	1			
76	MH00706200	A	01/26/2004	2002	1	1	1		
336	MH00738500	A	02/16/2004	2004	2	1	1		
464	MH00756000	A	07/11/2003	2004	3	1	1		
1135	RP00007500	A	07/07/2003	2004	4	1	1		
1136	RP00007600	A	07/07/2003	2004	5	1	1		
1137	RP00007601	A	07/10/2003	2004	6	1	1		
1186	RP00012001	A	07/07/2003	2004	7	1	1		
1280	RP00016740	A	10/29/2003	2002	7	1	2		
1377	RP00023400	A	07/10/2003	2004	8	1	2		
1378	RP00023416	A	07/10/2003	2004	9	1	2		
1379	RP00023417	A	07/10/2003	2004	10	1	2		
1380	RP00023418	A	07/10/2003	2004	11	1	2		
1381	RP00023419	A	07/10/2003	2004	12	1	2		
1382	RP00023420	A	07/10/2003	2004	13	1	2		

The above is an example of "Report Only"

2	LR01000000	A	02/12/2004	2003		1		
38	MH00701400	A	07/03/2003	2004	1	1		
76	MH00706200	A	01/26/2004	2002	1	1	1	
336	MH00738500	A	02/16/2004	2004	2	1	1	
464	MH00756000	A	07/11/2003	2004	3	1	1	
1135	RP00007500	A	07/07/2003	2004	4	1	1	
1136	RP00007600	A	07/07/2003	2004	5	1	1	
1137	RP00007601	A	07/10/2003	2004	6	1	1	
1186	RP00012001	A	07/07/2003	2004	7	1	1	
1280	RP00016740	A	10/29/2003	2002	7	1	2	
1377	RP00023400	A	07/10/2003	2004	8	1	2	
1378	RP00023416	A	07/10/2003	2004	9	1	2	
1379	RP00023417	A	07/10/2003	2004	10	1	2	
1380	RP00023418	A	07/10/2003	2004	11	1	2	
1381	RP00023419	A	07/10/2003	2004	12	1	2	
1382	RP00023420	A	07/10/2003	2004	13	1	2	
1383	RP00023421	A	07/11/2003	2004	14	1	2	
1384	RP00023500	A	07/07/2003	2004	15	1	2	
1385	RP00023600	A	07/07/2003	2004	16	1	2	
1386	RP00023702	A	07/07/2003	2004	17	1	2	
1387	RP00023703	A	07/07/2003	2004	18	1	2	
1388	RP00023705	A	07/07/2003	2004	19	1	2	
1389	RP00023706	A	07/07/2003	2004	20	1	2	

The above is an example of "Create Disk File"

Crystal Reports - [Input File_Select Parcels]

File Edit View Insert Format Database Report Window Help

Export

To start the export, click the envelope.

Export

Format:

Text

Destination:

Disk file

OK

Cancel

Help
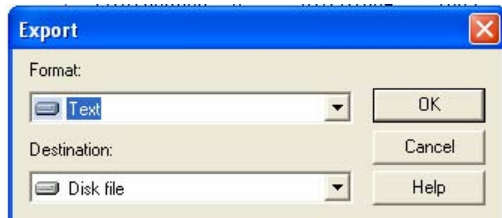
Next, make your options the same as these.

Lines Per Page

Input the Number of Lines Per Page:

The number of lines per page should be equal to or greater than the sum of the lines of page header section and page footer section plus 1.

0: Do not paginate

0

OK   Cancel
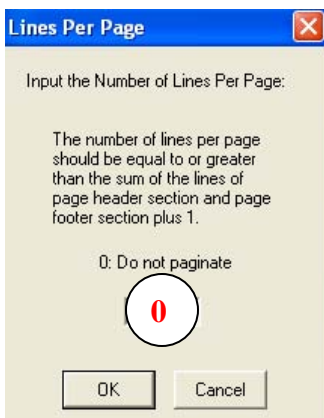
DO NOT **Paginate.**
Change this value to zero.
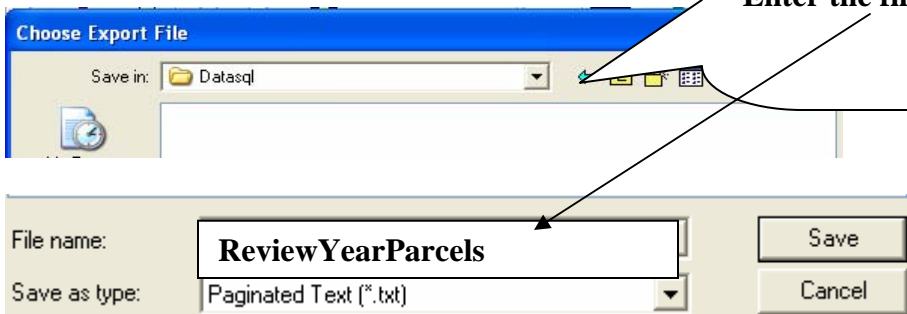
Place the text file in your server's Manatron\ProValPlus\DataSQL directory.
Enter the filename as listed here.

Choose Export File

Save in: Datasql

File name: **ReviewYearParcels**   Save

Save as type: Paginated Text (*.txt)   Cancel

At this point, the file will be created. It should now be ready for use within ProVal as an input file.

The following is an example of how to use the input file created above.

Depending on what you are doing (in this case, we are doing batch processing), you will get a screen similar to this.
Click on the "Input File" radio button and the screen below will pop up.

Batch Input File

A batch input file is a text file containing one line for each parcel to be processed. This file will normally be created by Crystal Reports.

The first item in each line of the file should be the parcel's land record serial number (LRSN). The remainder of the line is ignored by the program and may contain any data you wish.

The format of the input file may be fixed length, in which each data item occupies a fixed character position in the line, or delimited, in which a delimiter character (such as a comma) is used to separate data items.

For fixed length files, the LRSN is expected to occupy the first 10 characters of each line. For delimited files, you must specify the delimiter character (the default is a comma).

File Path: D:\Manatron\ProvalPlus\Datasql\ReviewYearParcels.txt

Click on the "Browse" icon above & go find your file, which should be located in your server's Manatron\ProValPlus\DataSQL directory.
Leave everything else "as is" then click OK to proceed.

Once back to this screen, click "OK" to start processing

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